

**ROSLISTON PARISH COUNCIL**  
**South Derbyshire District in the County of Derby**  
**DALC Council of the year 2022-2023**

**Minutes of the Parish Council Meeting**  
**Held at 7.00pm on Monday 15<sup>th</sup> July 2024**

**Present:** Cllrs Mrs S Marbrow (Chairperson), P Marbrow, B Matkin, Mrs J Elliott

**Officers:** S Lloyd (Clerk & RFO)

**Also Present:** County Cllr S Swann, District Cllr A Tilley, Mrs J Parker

**37.24 Apologies**

Cllrs Mrs C Davoll, Mrs B Evans

**38.24 Declaration of Members Interests**

None declared

**39.24 Public Speaking**

Mrs J Parker: Requested an update on any police speed activities on Linton Road on behalf of her neighbour. Clerk will email him directly to advice. Requested an update from the council on the plan for the long-grassed area of Strawberry Lane field. Mrs Parker will share photos and videos she has on the area with the clerk. Our Chair lady advised the intention is not to cut the whole area, but to manage it and remove some of the brambles which some residents have complained about getting into their gardens. No cutting will take place before the autumn. Clerk will contact the biodiversity officer at SDDC and the item will be on the agenda in September.

**40.24 County Council**

Cllr Swann emailed his report in advance of tonight's meeting, summarised below.

Walton on Trent Bailey Bridge: Following an overweight refuse lorry attempting to cross the bridge on 24<sup>th</sup> June and causing extensive damage, the bridge has been closed and is expected to remain so for a few weeks longer.

Proposed New Walton on Trent Bridge: Developers still confident for a September start date. Cllr Swann also updated council on DCCs improved year end finances and new rules from Defra on keeping poultry.

Work at the crossroads will be undertaken on 16<sup>th</sup> July.

**41.24 District Council**

Cllr Tilley emailed his report in advance of tonight's meeting, summarised below.

South Derbyshire remembers D-Day: Events took place across the area, to commemorate the 80<sup>th</sup> anniversary.

Cllr Tilley also updated council on the annual accounts for SDDC.

Cllr Tilley also advised council that SDDCs planning department systems and processes are under a full review.

**Ms Parker left the meeting.**

**42.24 Police**

Crime figures were reported as June 2024 crimes: 1 assault, 1 theft, 1 criminal damage, 1 theft of vehicle

**43.24 Minutes**

Council approved as a correct record the minutes of the council meeting held on Monday 15<sup>th</sup> June 2024.

**44.24 Chairpersons Announcements**

The recent Community Litter pick was poorly attended. Only a small amount of litter was collected from around the village. There are areas on Walton and Catton Lane which collect litter but with no pavement are not safe to pick. Any areas such as these will in future will be reported by the clerk to SDDC clean team. If a Community Litter pick is planned in 2025, a Saturday morning will be considered to attract more people.

The agreement for the responsibility of the play equipment at the back of the village hall, between the Parish Council, Village Hall Committee and preschool was updated and shared on email to be signed by all parties. Neither the VHC or preschool have responded to the email. Unfortunately, the Parish Council were not successful in the application for Lottery funding to refurbish the Pavilion building. Our Chairlady requested councillors to respond to emails shared on draft letters to outside bodies as soon as possible, rather than after the letter has been sent. An acknowledgement has been received by the Chief Executive of SDDC of the letter the Parish Council sent on the councils finance planning. No further response has been received to date.

#### 45.24 Clerks Report

**Play equipment village hall:** Annual inspection on agenda. June visual check received

**Play equipment recreation ground:** July visual check completed by Cllr Evans

**Crossroads:** Awaiting completion of works

**Potholes:** All reported to DCC

**Linton Road drive ramps:** This must now be reported to DCC as a highways issue

**Pavilion water leak:** Football team and scouts paid their share of the water bill. Repair advised as completed by SDDC. Unfortunately, the PC have now been advised the immersion tank is still leaking.

**Overgrown hedges, verges, broken kerb stones, kerbside vegetation and covered finger post:** Reported to DCC

**Dog bin at Strawberry Lane:** Replaced by SDDC

**Memorial bench:** Clerk to confirm to family the site and to arrange fixing to the plinth once the Parish council have removed the current bench to Walton Corner

**Flag flying:**

- 17 July Birthday of the Queen Consort
- 8 September His Majesty's Accession

#### 46.24 Finance

##### a Council approved following payments

Payee	Detail	Net Amount £	VAT £	Total £
Payroll	June salary & homeworking (4 wks to 28/06) Travel for meeting	466.08 2.70	0.00 0.00 <b>Payable</b>	466.08 2.70 <b>£468.78</b>
HMRC	Income tax	40.40	0.00	40.40
Les Hubbard	Grounds maintenance (inc. £30 Minor Maintenance)	645.00	0.00	645.00
Emma Windess	Litter picks x 2 (June)	70.00	0.00	70.00
C Davoll	Reimburse for dog bags	92.10	0.00	92.10
Copyright Agent	Image copyright	475.00	0.00	475.00
East Mids Audit	Internal Audit	85.30	0.00	85.30
	<b>TOTAL</b>			<b>£1876.58</b>

**b The first quarter bank reconciliation and budget review was presented to council as below. It was reviewed and approved by council and signed by Cllr J Elliott**

Opening Balance at 01/04/2024	24286
Receipts (01/04/2024-30/06/2024)	13463
Payments (01/04/2024-30/06/2024)	14968
Closing balance at 30/06/24	22781
Bank balance at 30/06/24	22781

<b>Income</b>	<b>Budget</b>	<b>Actual</b>
Grants	0	4678
VAT Refund	0	458
Contribution towards costs	0	856
Sport field hire	1200	300
SDDC Precept	13500	6750
Minor Maintenance	200	150
Concurrent Expense Claim	5234	0
Rent of Land to rear of 31 Linton Road	0	0
Allotment rent	300	120
Other	0	150
<b>Total income</b>	<b>20434</b>	<b>13462</b>
<b>Expenditure</b>		
<b>Parks &amp; open spaces</b>		
Groundsman	7000	2665
Minor Maintenance	200	45
Litter picker	700	210
Strawberry Field Lease	1	
Clerk's salary & expenses	7000	1880
<b>General Administration</b>		
Meeting room hire	180	28
Audit fee	500	0
DALC subs & training	750	0
Admin inc. phone,bank,travel	200	115
Donations (s.137)	300	0
Website	350	310
VAT	0	69
Events/improvements	500	0
Allotments	0	45
SID	4500	0
Pavilion	1000	9408
Utility bills	1000	64
Warm hubs	0	130
<b>Total expenditure</b>	<b>24181</b>	<b>14969</b>
<b>Overspend from reserves and 106 monies expected</b>		

#### **47.24 Planning**

No new applications

#### **48.24 Outside meetings and training**

Our Chairlady advised council that she had circulated notes from the last DALC Director Meeting and raised the issue that Wendy Amis had raised about similar questions in the new Parish Council survey.

**49.24 Correspondence**

The correspondence report was noted.

**50.24 Items for Discussion/decision**

**a Railings around car park at Strawberry Lane**

It was **RESOLVED** these should be removed.

**b Skip for the allotments**

It was **RESOLVED** this would be best hired in September. Cllr P Marbrow to speak with a contractor and update Council at Septembers meeting.

**c Plan for Jubilee gardens**

It was **RESOLVED** to move this item to Septembers meeting.

**d Consider the draft lease for Strawberry Lane proposed by SDDC**

It was **RESOLVED** the clerk to draft an email SDDC with the concerns raised, and to advise SDDC that the Parish Council has been unsuccessful with its Lottery funding application and is therefore not currently in a position to sign a lease unless the building was brought up to an acceptable standard.

**e Review allotment agreement amendments**

It was **RESOLVED** the chairlady will make the amendments to the agreement, the clerk will then circulate the update notes only to plot holders, requesting plot holders confirm their contact details.

**f Play equipment annual RoSPA inspections**

It was **RESOLVED** the clerk should book the standard lead time inspections with Independent Playground Inspections at £135 per site.

**g Copyright Images**

It was **RESOLVED** to pay the fee and use only photographs taken by the Parish Council in future.

**h Items for next agenda:**

**51.24 Items for Information only**

The next meeting of the Parish Council will be held on **Monday 16<sup>th</sup> September 2024, 7pm**, at the **meeting room, Bulls Head, Rosliston. Please note there is no meeting in August.**

Signed ..... (Chairperson)

Date .....

DRAFT