

ROSLISTON PARISH COUNCIL
South Derbyshire District in the County of Derby
DALC Council of the year 2022-2023

Minutes of the Annual Parish Council Meeting
Held at 7.00pm on Monday 20th May 2024

Present: Cllrs Mrs S Marbrow (Chairperson), Mrs B Evans, P Marbrow, B Matkin, Mrs J Elliott
Officers: S Lloyd (Clerk & RFO)

Also Present: County Cllr S Swann, District Cllr A Tilley, PCSO Kieran Bell

3.24 Election of Chair for Civic Year 2024/25

A vote was held and Cllr Stephanie Marbrow was elected as the Chairperson for 2024/2025

4.24 Declaration of acceptance of Office (Chairperson)

Cllr Mrs Marbrow accepted and signed the acceptance of office form

5.24 Apologies

Cllr Mrs C Davoll

6.24 Declaration of Members Interests

None declared

7.24 Election of Vice Chair for Civic Year 2024/5

This item was deferred to the June meeting when the current Vice Chairperson will be in attendance

8.24 Public Speaking

PCSO Kieran Bell shared information on Operation Sceptre with council and the parish council gave permission for the spraying in Parish Council owned areas supporting the scheme.

9.24 County Council

Cllr Swann emailed his report in advance of tonight's meeting, summarised below.

Proposed new bridge at Walton: new designs received from developer.

Potholes: Jet patchers are focussing on the rural roads.

Proposed closure of Castle Court Care home: A decision will be made after the 12-week consultation.

Council was also updated on County Council services.

Our Chairperson also raised concern over the large puddle which has been visible by the equestrian centre on Burton Road for a long time now. It appears there may be a discharge of water, creating the issue. Cllr Swann confirmed he will chase officers for an update on the issue. Cllr Tilley advised that the Forestry Centre is also looking at its site with regards to flooding issues.

Cllr Swann also advised the safety works at the crossroads are now expected to be completed in June.

10.24 District Council

Cllr Tilley had shared on email the District Councils annual report.

SDDC's local plan and housing development in the area was discussed.

Our Chairperson raised an outstanding payment of 106 monies, which SDDC have confirmed will be released to the Parish Council, yet this has not been received. The payment is intended to support the improvements at the Pavilion.

The current water leak at the Pavilion was also discussed.

Cllr P Marbrow also informed Cllr Tilley of reports from residents that there have been a group of children with adults using the football pitch and kicking balls into the allotments. The PCSO has been informed and is expected to investigate this.

Cllr Tilley also confirmed he will work with County to resolve the drainage issues currently on Burton Road, by the Forestry Centre and Equestrian Centre.

11.24 Police

Crime figures were reported as April 2024 crimes: 1 harassment

12.24 Minutes

The minutes of the council meeting held on Monday 15th April 2024 will be reviewed at the June meeting.

13.24 Chairpersons Announcements

Our Chairperson advised council that 2 quotes for the Pavilion works have been received to date. Additional quotes have been sought and contractors met with, however no further quotes have been received by council. Sally Helmsley of SDDC has insisted that 3 quotes are needed to access the funding. It is unknown at present whether the Community funding will be available next year. Funding from other avenues was discussed and Cllr Mrs J Elliott is looking into the possibility of solar funding, although this is proving difficult so far.

14.24 Clerks Report

Play equipment village hall: March and April reports received. No new concerns

Play equipment recreation ground: Monthly visual checks completed. No new concerns

Potholes: Temporary repairs have been made to some by the Jet patcher

Recreation ground path works: Work completed and resident covered costs

VAT reclaim: HMRC refunded VAT claim for 2023-2024

Flag flying: 17 June Official Birthday of His Majesty the King, 21 June Birthday of the Prince of Wales, 29 June Armed Forces Day

15.24 Finance

a Council approved following payments

Payee	Detail	Net Amount £	VAT £	Total £
Unity Bank				
Payroll	April salary & homeworking (5 wks to 26/04) Travel for meeting	553.40 2.70	0.00 0.00	553.40 2.70 £556.10
HMRC	Income tax	73.20	0.00	73.20
Les Hubbard	Grounds maintenance	835.00	0.00	835.00
Emma Windess	Litter picks x 2	70.00	0.00	70.00
Cuttlefish	Annual website & email fee 1/7/24-30/6/25	310.00	62.00	372.00
P Marbrow	Reimburse for travel to/from DCC Liaison meeting	35.10	0.00	35.10
Source for Business	Water bill for Pavilion (1/10/23-26/03/24) Invoiced football team and scouts, each for £21.23, sent 22/4, chased 14/5)	63.67	6.63	70.30
S Marbrow	Reimburse for printer paper, printer ink and room hire (£12.50)	66.48	0.00	66.48
R Pickering	Part payment for supply of aggregate and labour for the path to the Pavilion	5000.00	0.00	5000.00
	TOTAL			£7078.18

b) **Internal audit report.** This was received and noted by Council, no issues raised

c) **AGAR section 1.** This was read by the Chairperson, approved by Council, and signed by the Chairperson

d) **AGAR section 2.** This was approved by Council and signed by the Chairperson

16.24 Planning

No new planning applications have been received

17.24 Outside meetings and training

Cllr Matkin advised council that the Village Hall Committee have arranged the following: Summer Fair on 8 June, tabletop sale on 13th July.

18.24 Correspondence

The correspondence report was noted

19.24 Items for Discussion/decision

a Update on Pavilion, lease and funding

It was agreed that a new lease agreement with SDDC will not be signed until the Parish Council can secure funding for the improvements. Funding was discussed as minute 13.24. The new path work is due to commence, the first payment of £5,000.00 approved at this meeting.

b Village hall play equipment agreement, annual review (attached on email)

Council **RESOLVED** to accept the proposed agreement; our Chairperson will circulate this to the other parties for signatures.

c Consider Equal opportunities policy (attached on email)

Council **RESOLVED** to make slight amendments to this policy, which the clerk will complete and update on the website.

d Update on crossroads

Expected completion June 2024. Clerk to contact Cllr Swann to look at the possibility of reducing the hedge on the junction to improve visibility.

e Update on drains, culverts and flooding

Cllr P Marbrow updated Council following his meeting with DCCs Richard Ward and Emma Price. Works, including a new inspection chamber opposite Knightswood and work at the entrance to Yew Tree Road have taken place. A pilot scheme is to be launched considering allowing Parish Councils the power to close a road when flooding occurs.

f Items for next agenda: SDDC Draft Cycle Network Planning Document, annual review of Standing Orders, Financial Regulations, Risk register, asset register

20.24 Items for Information only

The next meeting of the Parish Council will be held on **Monday 17th June 2024, 7pm**, at the **meeting room, Bulls Head, Rosliston.**

Signed (Chairperson)

Date

MEETING ON MONDAY 20TH MAY 2024