**ROSLISTON PARISH COUNCIL**

**South Derbyshire District in the County of Derby**

**DALC Council of the year 2022-2023**

**Minutes of the Parish Council Meeting**

**Held at 7.00pm on Tuesday 23rd January 2024**

**Present:** Cllrs Mrs S Marbrow (Chairperson), Mrs C Davoll , P Marbrow, Mrs J Elliott, Cllr Mrs

B Evans, B Matkin

**Officers:** Mrs S Lloyd (clerk)

**Also Present:** County Cllr S Swann

**111.23** **Apologies**

District Cllr A Tilley

**112.23 Declaration of Members Interests**

None

**113.23 County Council**

Cllr Swann praised the Parish Council for it’s efforts during the recent floods.

A recent blockage of the road, by a large HGV on A444 has prompted an assessment of the issue, which is happening more frequently, and works are expected in the next few weeks to improve signage.

Walton on Trent Bridge, the developers application to lift the housing number prior to constructing the new bridge is at planning committee on 23rd January, SDDC are to recommend the lift is granted.

DCC has been working with Countryside Partnerships regarding the severe flooding issues occurring on Walton Road recently, this will be monitored in the future.

Clerk to send reference numbers to outstanding gully to be cleared and the overgrown verge at Catton Lane.

**114.23 Public Speaking**

**Sally Hemsley, SDDC Community Partnership Officer**

Sally explained to the council the process and requirements of applying for funding towards the project to improve the Pavilion building and it’s facilities. Funding can cover up to 80% of a project and the project must be completed by 31/03/2025. 3 quotes will be required for all works and a visit is to be arranged for Sally to see the building, after which the application should be prepared and submitted to SDDC.

**115.23 District Council**

Cllr Tilley sent his report in advance of the meeting as below.

SDDC have written to the landowner of the trees alongside Strawberry Lane, informing them of their obligation to maintain the trees in a safe condition.

SDDC have advised that Strawberry Lane itself is unadopted and unregistered. SDDC have a right of way over it to access the playing field.

Cllr Tilley will chase a response from SDDC on why funds could not be allocated to the refurbishment of the Strawberry Lane Pavilion when the consultation sent out to Parishes clearly indicated that there are funds in the new Budget for SDDC projects.

The flooding on the road just past the exit from the Forestry centre travelling towards Rosliston has got worse, the land at the forestry centre is lower than the road, so while the road is a Derbyshire Highways responsibility, the drainage has always been onto the forestry centre land adjacent to the road due to the natural movement of the water. The flow of water from the roadside ditch seems to have been obstructed by the footpath on the forestry land. The SDDC flood defence officer has been asked to have a look at this.

Cllr Tilley also advised council that the application for Countryside Homes to increase the number of homes built prior to constructing a new bridge at Walton on Trent has been put back for 2 weeks.

**116.23 Police**

December crimes: 1 drug supply/possession

**117.23 Minutes**

Council approved as a correct record the minutes of the council meeting held on Monday 18th December 2023.

**118.23 Chairpersons Announcements**

Our Chair lady advised Council that she has shared a draft letter to be sent to SDDC with regards to the letter received from them regarding the SDDC budget review for 2024/25. All members agreed to send the letter.

**119.23 Clerks Report**

**Culverts:** Various reported to DCC as blocked.

**Speed Indicator:** Coeval advised they have the part and will be in touch with a date for

an engineer to visit.

**Play equipment Recreation Ground:** New dog bin has been received.

**Crossroads:** A further incident has taken place. New signage expected February 2024. Sign over reported to DCC.

**Unity Bank:** Council account will switch from HSBC to Unity on 29th January.

**Overgrown Verge Catton Lane:**

**Pavilion water bill:** Football team and scouts paid.

**Unofficial path being used across field:** Reported to DCC for advice.

**Flag flying:** No further dates until March 2024.

**120.23 Finance**

**a** Council approved following payments

1. agenda was distributed will be reported at the meeting

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **HSBC** | **Bank Charges** | **5.00** | **0.00** | **5.00** |
| Payroll | Dec salary & homeworking (5 wks to 29/12) & backpay for increase from April  Travel for meeting, none | 689.96 | 0.00  0.00  **Payable** | 689.96  **£689.96** |
| HMRC | Income tax | 78.60 | 0.00 | 78.60 |
| Les Hubbard | Invoice (to be received) | 70.00 | 0.00 | 70.00 |
| Emma Windess | Litter picks x 1 (Jan) | 35.00 | 0.00 | 35.00 |
| S Marbrow | Reimburse for room hire (£12) Warm hub events (£148.80) | 160.80 | 0.00 | 160.80 |
| P Marbrow | Reimburse for DBS (£18 required for warm hubs) Padlock for Straw Lane (£54.45) | 72.45 | 0.00 | 72.45 |
| Glasdon | Dog bin for recreation ground | 128.18 | 25.64 | 153.82 |
| Lowe Architects | Fees for plans for Pavilion refurbishment | 2150.00 | 0.0 | 2150.00 |
|  | **TOTAL** |  |  | **£3415.63** |

**b** The 3rd quarter bank reconciliation and budget review were presented as below, no questions raised.

|  |  |  |
| --- | --- | --- |
| Opening Balance at 01/10/2023 | 31773 | |
| Receipts (01/10/2023-31/12/2023) | 1061 | |
| Payments (01/10/2023-31/12/2023) | 4385 | |
| Closing balance at 31/12/23 | 28449 | |
| Bank balance at 31/12/23 | 28449 | |
|  |  | |
| **Income** | | **Budget** | | **Actual** |
| Grants | | 0 | | 11734 |
| VAT Refund | | 4500 | | 4648 |
| Contribution towards costs | | 0 | | 282 |
| Sport field hire | | 1200 | | 900 |
| SDDC Precept | | 12500 | | 12500 |
| Minor Maintenance | | 315 | | 90 |
| Concurrent Expense Claim | | 5234 | | 0 |
| Rent of Land to rear of 31 Linton Road | | 20 | | 0 |
| Allotment rent | | 1100 | | 240 |
| 106 monies for play equip | | 270 | | 0 |
| **Total income** | | **25139** | | **30394** |
|  | |  | |  |
| **Expenditure** | |  | |  |
| **Parks & open spaces** | |  | |  |
| Village lawns & strimming | | 6700 | | 5389 |
| Litter picker | | 700 | | 560 |
| Strawberry Field Lease | | 1 | | 0 |
| Clerk's salary & expenses | | 6100 | | 4904 |
| **General Administration** | |  | |  |
| Meeting room hire | | 200 | | 102 |
| Audit fee | | 350 | | 407 |
| Insurance | | 650 | | 694 |
| DALC subs & training | | 200 | | 160 |
| Admin Inc phone, bank fees & travel | | 200 | | 166 |
| Donations (547 electors) | | 300 | | 0 |
| Minor maintenance | | 315 | | 135 |
| Website | | 310 | | 310 |
| Warm hubs | | 0 | | 482 |
| Flood team | | 0 | | 0 |
| VAT subject to claim | | 500 | | 296 |
| Events/ Improvements | | 500 | | 497 |
| Allotments | | 5800 | | 17 |
| SID | | 0 | | 105 |
| Pavilion maintenance | | 1000 | | 596 |
| Electricity Bills (Strawberry Lane) | | 1000 | | 0 |
| **Total expenditure** | | **25161** | | **14820** |

**121.23 Planning**

No new applications

**122.23 Outside meetings and training**

DALC held their AGM online.

The Forestry Centre will meet next week, it was agreed that Cllr Evans should raise the

issue of drainage works particularly with regards to affecting the road outside the centre.

The Village Hall Committee has 3 new members. The Fire alarm system has been removed,

Cllr P Marbrow believes this is against regulations and should be checked, Cllr Matkin will

look in to.

**123.23 Correspondence**

The correspondence report was noted.

**124.23** **Items for Discussion/decision**

**a** Precept request for 2024-25

It was **RESOLVED** to raise the precept request for 2024/25 to £13500.00.

**b** Summer play activities from SDDC

Council **RESOLVED** not to reserve any dates with this scheme.

**c** Community Grants

Council **RESOLVED** to make an application to SDDC for this funding. The Chair will start the application once received from Sally Hemsley.

**d** Flooding report from Cllr Paul Marbrow

Cllr P Marbrow updated Council on the activities of the Flood Team at the beginning of the year. Up to 30 people helped with distributing the sandbags. The culvert by the village hall could not keep up with the flow of water. Fortunately, due to everyone’s efforts water was kept out of all homes. It was **RESOLVED** that lights should be purchased by Cllr P Marbrow for the tops of the cones. Clerk to contact Cllr Wheelton to ask if it is possible to obtain 200 sandbags for future use. A “get together” was also discussed for the flood liaison team and all volunteers to thank those people for their efforts.

**e** Update on plans for modernising the Pavilion

Cllr P Marbrow shared the plans drawn up by the architect, minor alternations were agreed between the council. Cllr Marbrow will liaise on these with the architect. It was **RESOLVED** that the bid for funding from the Community grant should be submitted to SDDC and the Parish Council should then be able to sign the lease with SDDC, once funding is confirmed. Our Chair lady advised she will contact SDDC with regards to the lease and invite Chris Worman to a meeting to agree in principle the lease terms.

**f**  Management of website contract

It was **RESOLVED** to take the offer from Cuttlefish to continue with the website services from them for the next 12 months at least. Clerk to action.

**g** Visual inspections of the play equipment at the Village Hall

It was **RESOLVED** that the Village Hall Committee be asked to discuss this matter. Our Chair lady will also arrange for signage at the recreation ground as currently at the village hall with regards to use and responsibility of the play equipment. It was also raised that the fence to the back of the village hall needs painting, Cllr Davoll will investigate a quote for this.

**h**  Items for next agenda: Cllr Wheelton to be invited to speak on local matters.

**125.23** The next meeting of the Parish Council will be held on **Monday 19th February 2024, 7pm**, at the **meeting room,** **Bulls Head, Rosliston.**

Signed ………………………………………. (Chairperson)

Date ……………………………………….