**ROSLISTON PARISH COUNCIL**

**South Derbyshire District in the County of Derby**

**DALC Council of the year 2022-2023**

**Minutes of the Parish Council Meeting**

**Held at 7.00pm on Monday 16th October 2023**

**Present:** Cllrs Mrs S Marbrow (Chairperson), Mrs B Evans, P Marbrow, B Matkin, Cllr Mrs C

Davoll, Cllr Mrs J Elliott

**Officers:** Mrs S Lloyd (Clerk & RFO)

**Also Present:** County Cllr S Swann, District Cllr A Tilley, PC Murray, Natasha May

**66.23** **Apologies**

None

**67.23 Declaration of Members Interests**

None

**68.23 Public Speaking**

Remedi UK, Natasha May – Natasha explained that Remedi work with the police and PCCO. Derbyshire PCCO have received funding to deal with people who have committed ASB crimes. Remedi deal with low level ASB, people are referred to them from the police and they work on a 1-1 basis with the offender. They are looking for projects within local communities, such as work on green spaces, foodbanks, litter picks, etc. The projects are for up to 20 hours of work. Due to insurance, no chemicals or power tools can be used. Natasha will email the council tomorrow and the council may suggest any possible projects. Our Chairperson suggested the gardens by the village hall and Cllr Davoll suggested the back of Vicarage walk.

**69.23 County Council**

Cllr Swann emailed his report in advance of tonight’s meeting as below.

Drakelow Crossroads Safety Improvement Update. Commencing Monday 23rd October, full

road closures will be in place at the Drakelow Crossroads. The Council has applied to close

the junction for the full working week, (5 days Monday to Friday) as it needs to allow for

weather variations at this time of year. The idea is to try and have these works completed

before we enter the colder months, as these roads form part of the County Council’s Willington

2 Secondary Salting network, and before the clocks go back with the darkness more prolonged

in a location with limited street lighting provisions. There is a plan of action for the elements of

the works involved, which must be completed in a certain format, of which some can be

affected by the weather (such as heavy rainfall). It is anticipated that if there is a calm period

in relation to the weather, all the works will be completed before the end of the 5-day closure,

and therefore, the work personnel will endeavour to reopen the roads as soon as practically

possible. The works to be undertaken are the high friction surfacing, road markings, and road

studs as part of the safety scheme improvements I have secured for the crossroads. There is

also, some preparatory works to undertake prior to these in the form of vegetation clearance,

siding out, text patching and channel clearing before the measures can be installed.

Budgetary Control Measures Approved. Parish Councillors will no doubt be aware of Derbyshire County Council’s financial position and media reporting on the matter that included the erroneous claim, based on statements made by the opposition Group leader, that the authority is on the “edge of bankruptcy”. On 21 September, the County Council’s Cabinet approved a report that details the pressures on the authority’s budget in the current financial year along with a range of cost control measures are now being implemented to reduce a quarter-one budget monitoring forecast overspend of £46million. Council Leader Councillor Barry Lewis said: “We are taking immediate action to control our spending. This is not a bankruptcy situation for this Council, far from it. However, to be completely clear with our residents, employees, and partners, this is a difficult situation, and we must rise to the challenge. “We have always been a well-managed, efficient, and financially stable Council which has balanced our books, maintained a robust level of reserves and been able to support vital, high quality, value for-money services for our residents across Derbyshire. However, the reality is that the financial pressures we are facing, along with other councils and households, are now greater than ever experienced before, with most of these pressures being simply outside our control. “The decision taken by Cabinet is the first step on our journey to get our finances back on the right track. Our employees are now tasked with looking at every penny they spend, to make sure it is essential and value for money.” The cost-cutting measures announced include: • a recruitment freeze - although some jobs will continue to be recruited to where they are essential, such as social care front line positions • reducing agency staff • reducing overtime and additional hours worked by employees • reviewing all agency staff • no non-essential conferences, travel, or training • only health and safety repairs on properties • reducing spend on print, IT equipment and stationery • delaying any contracts not yet signed • postponing any projects that are still in the planning stage External forces affecting the Council’s budgets include higher than anticipated inflation which impacts all areas of its expenditure including fuel, energy, and materials costs. High inflation has also impacted on the demand for the Council’s services. This is particularly the case in adult social care and children’s services where there has been continued increased demand for these vital services. In addition, the expected 2023/24 pay award for the Council’s staff, agreed at a national level, is a significant financial pressure and must be met from local council budgets. Across the country, many councils are experiencing similar issues, many of which are much more severe than at Derbyshire. The County Council’s proposed approach is to take early action, show prudent financial management, and to contain these external pressures and avoid more serious future consequences. 3 Consultation on Household Waste and Recycling Centres The County Council is asking residents to have their say about the way household waste recycling centres are run in the future. The proposals follow a 32% increase in the amount of waste collected at the sites since 2017/18 resulting in an extra £700,000+ in annual recycling and disposal costs. DCC runs nine recycling centres across the county for use by Derbyshire residents only. The centres, which accept household waste only, are all open seven days a week from 8.30am-6pm, except on Christmas Day, Boxing Day, and New Year’s Day. The Council has launched a public consultation to find out what local people think about: • reducing the number of hours or days the centres are open • charging to dispose of tyres and asbestos at the recycling centres • supporting local businesses and sole traders by allowing them to dispose of commercial waste at a limited number of the recycling centres for a reasonable charge. Trade waste is currently not accepted at any of the sites • changing the rules on DIY and construction waste.

First Gear Since April, County Council road safety staff have delivered 6 First Gear pre-driver workshops for students aged 15-17. Another 6 dates are planned between October and March. The courses have been extremely popular, and all courses are fully booked. Young Driver Education Day (YDEP) Partners from the Derbyshire and Derby Road Safety Partnership (DDRSP) have delivered YDEP to 21 sixth form colleges. Interactive presentations and student-led activities covering drink and drugs, distracted driving, speeding, and peer pressure are delivered by Road Safety, Police and Fire officers as part of the DDRSP’s commitment to reducing young driver collisions. Road Safety Education and Training Over the last academic year, Road Safety Officers have delivered 553 road safety workshops in primary and secondary schools. Topics covered included crossing the road safely, in-car safety and independent journeys Child Car Seat Checks As part of Derbyshire County Council’s ongoing commitment to reducing car passenger casualties, road safety officers have carried out three child car seat safety check events at supermarkets across the County. Seven child car seat training courses have been delivered to social care teams. All road safety staff are Institute of Occupational Safety and Health accredited in child car seat fitting and training.

£1.50 Single Bus Fares for Young People From 1 November 2023 young people in Derbyshire will be able to travel for only £1.50 for a single fare across Derbyshire and Derby. The £1.50 fares are for all buses in the county and city and include travel on direct services into neighbouring local authority areas. Young people, aged 11 to 19, will need a b\_line card to be able to get the discounted fare. The cards are free and available through either the DCC or city council websites. The b\_line card is a cut-price travel discount and library card for those aged 11 to 19. It is for young people in school, college, on a training course or in an apprenticeship. Derbyshire County Council’s Bus Service Improvement Plan will fund the scheme and the Council is collaborating with local operators to provide the £1.50 discounted fare until October 2024.

Cllr Swann confirmed that he believes there are not many bus shelters for which DCC are responsibility for.

Our Chairperson advised Cllr Swann that the sign at the mini roundabout at the end of Strawberry Lane is still facing the wrong way. Cllr Swann will investigate.

Cllr Swann was also advised by our Chairperson that cones and road closed signs have been left by DCC Highways at a property in Main Street, following recent works.

Cllr P Marbrow also confirmed that following the concern he has previously raised, over the faded 30mph signs, he raised the issue at the area forum meeting and the police have said they will also press DCC Highways to address the problem.

**70.23 District Council**

Cllr Tilley shared his report as below.

East Midlands Investment Zone- The Government is looking to identify areas in England that have significant economic potential, as well as pockets of innovation strength and key assets

that could be used to support areas in need of levelling up and to improve the local economies. Investment Zones that proceed will do so in partnership with District, County,

Unitary and Mayoral Combined Authorities. The Government identified eight potential locations in England, one of which is the East Midlands, covering Derbyshire and Nottinghamshire. If successful, the East Midlands Investment Zone will receive £80 million of funding, which can be used over five years to attract investment and unlock barriers holding back the growth of the area’s key business sectors through tax reliefs or spending on, for example, infrastructure or skills development. Specific sites will also benefit from business rates retention, with the ability to reinvest the additional rates income generated over a period of 25 years back into the Investment Zone area.

Dog breeding conviction- Our licensing team was successful in prosecuting a couple from Hilton in relation to unlicensed dog breeding. The couple were initially warned by Licensing Enforcement Officers back in July 2019 for operating without a dog breeding licence. Following complaints from members of the public, officers executed a warrant at the property with support from Environment Health in November 2021. The search revealed the kennels contained 19 dogs in total - including two litters of puppies in conditions that were not fit for purpose. During this time evidence was obtained from various pet advertising websites indicating that the Hunts had been selling litters of puppies. The couple were charged with the offence of operating a dog breeding establishment without a licence.

Fly Tipping Report-Local authority fly-tipping enforcement league tables have been published forEngland based on statistics for the year 2021/22.The data shows that in 2021/22 there were 1,091,019 fly tipping incidentsacross England. Councils issued 13,210 fixed penalties for waste relatedoffences. The data therefore suggests that on average eight per cent of fly tipswere dealt with by way of a fixed penalty.In South Derbyshire, there were 722 incidents of fly tipping. 69 fixed penaltynotices were issued, along with 32 legal notices, four prosecutions and twovehicle seizures.The data suggests that only 14.3 per cent of the fixed penalties issued for wasteoffences in England were paid. In South Derbyshire this number was 97 percent - which was the 13th best collection rate in the country, of 308 local

authorities, and the best in the Midlands.

Rosliston Forestry centre survey is now complete with 563 responses. Main reasons for visit Dog walking and meeting people. 72% female. 12% disabled. Signage, footpaths, and visitor centre require improvement. 20000 users of the site per year. Some from Cornwall, Northumberland, lots of West Midlands visitors. The report is going to council and then it will be decided where capital is spent.

Ash tree felling in 2024, more likely 2027 now, tree officers checking on problem trees for safety reasons, Trees were assumed to all die, but some are fighting back, and mass felling is no longer required.

National forest walking festival, archery instructor training, starting to bring this back to the site. Friday cycling group, returning.

Other Information- I am still trying to make progress on Bus Shelter ownership, but the latest information seems to point to ownership of most bus shelters being the responsibility of Derbyshire County Council. I will report back when I have a definitive answer. I will be asking why Repton village bus stop has a screen giving live data on Bus routes and Bus arrival times, we have nothing like this in the Linton Ward.

The Area 6 Forum was held at Rosliston Forestry Centre on Tuesday 26th September 2023. The usual issues of HGV traffic through the village were highlighted by residents. The lack of a safe route from the Dracan Village for pedestrians and lack of Bus provision was again raised by a Dracan Village resident.

Cllr Tilley advised council that a footpath has now been added from the Dracon estate to allow people to walk safely along towards Stapenhill.

Cllr P Marbrow confirmed that he has met with an architect who will prepare drawings for the remodelling of the Pavilion. He asked if Cllr Tilley would speak with SDDC to request it covers the cost of the architects drawings. The building is still under SDDC ownership and therefore SDDC responsibility.

**71.23 Police**

Crime figures were reported as September: 2 burglary, 1 domestic incident.

PC Murray also attended the meeting, to understand the councils local concerns, which are mainly speeding and HGV. He confirmed he has been in the village 3 times recently and will continue to be a presence for residents. He has used a speed gun on local traffic each time he has visited, and a number of people were spoken with for speeding. With regards to HGV, drivers are spoken to, as they may be travelling legitimately. If not, they will be fined. He explained there is a push for the police to be visible in the rural villages locally. He expects there will be a police person attend the next meeting (if shifts permit). Clerk to email dates.

**72.23 Minutes**

Council approved as a correct record the minutes of the council meeting held on Monday 25th September 2023

**73.23 Chairpersons Announcements**

Our Chairperson confirmed that the warm hubs have restarted, now on Thursdays. Various activities were suggested for the events, including school children singing and craft.

Our Chairperson also advised Council that Drakelow Parish would like to become a Parish Council, and this will have to be put to public consultation by the residents of Drakelow.

**74.23 Clerks Report**

Village Hall Play equipment: September report received; no issues raised

Recreation Ground Play equipment: September report received. Clerk wrote to landowner re the slope on 4/10, he has replied to meet on site, Cllrs P Marbrow and Mrs B Evans to meet with him.

Culverts on Main Street: No further communications received from DCC

Speed indicator: Resident supporting resolution

Crossroads: Full closure for the week of 23rd October. Clerk advised residents on Facebook and website

Bank Application: Council; agreed to proceed with the application to Unity Bank and transfer from HSBC.

Flag flying dates:

* 11 November – Armistice Day
* 12 November (2nd Sunday) - Remembrance Sunday
* 14 November - Birthday of His Majesty the King
* 30 November – St Andrew’s Day

**75.23 Finance**

**a** Council approved following payments

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Payee** | **Detail** | **Net Amount**  **£** | | **VAT**  **£** | **Total**  **£** |
| **HSBC** | **Bank Charges** | **5.00** | | **0.00** | **5.00** |
| Payroll | Sept salary & homeworking (to 25/09)  Travel for meeting & SID  Postage of bank mandate | 468.52  5.40  1.60 | 0.00  0.00  0.00  **Payable** | | 468.52  5.40  1.60  **£475.52** |
| HMRC | Income tax | 8.86 | 0.00 | | 8.86 |
| Les Hubbard | Invoice to be received | 405.00 | 0.00 | | 405.00 |
| Emma Windess | Litter picks x 2 (Sept) | 70.00 | 0.00 | | 70.00 |
| Zurich Insurance | Council insurance | 693.78 | 0.00 | | 693.78 |
|  | **TOTAL** |  |  | | **£1658.16** |

**b** Council reviewed the 2nd quarter bank reconciliation and budget review as below

Bank reconciliation to 30/09/23

|  |  |  |
| --- | --- | --- |
| Opening Balance at 01/07/2023 |  | 19746 |
| Receipts (01/07/2023-30/09/2023) |  | 17092 |
| Payments (01/07/2023-30/09/2023) | | 5065 |
| Closing balance at 30/09/23 |  | 31773 |
| Bank balance at 30/09/23 |  | 31773 |

**Budget review to 30/09/23**

|  |  |  |
| --- | --- | --- |
| **Income** | **Budget** | **Actual to date** |
| Grants | 0 | 11034 |
| VAT Refund | 4500 | 4648 |
| Contribution towards costs | 0 | 260 |
| Sport field hire | 1200 | 600 |
| SDDC Precept | 12500 | 12500 |
| Minor Maintenance | 315 | 90 |
| Concurrent Expense Claim | 5234 | 0 |
| Rent of Land to rear of 31 Linton Road | 20 | 0 |
| Allotment rent | 1100 | 200 |
| 106 monies for play equip | 270 | 0 |
| **Total income** | **25139** | **29332** |
|  |  |  |
| **Expenditure** |  |  |
| **Parks & open spaces** |  |  |
| Village lawns & strimming | 6700 | 4411 |
| Litter picker | 700 | 350 |
| Strawberry Field Lease | 1 | 0 |
| Clerk's salary & expenses | 6100 | 3323 |
| **General Administration** |  |  |
| Meeting room hire | 200 | 60 |
| Audit fee | 350 | 407 |
| Insurance | 650 | 0 |
| DALC subs & training | 200 | 160 |
| Admin Inc phone, bank fees&travel | 200 | 116 |
| Donations (547 electors) | 300 | 0 |
| Minor maintenance | 315 | 120 |
| Website | 310 | 310 |
| Warm hubs | 0 | 234 |
| Flood team | 0 | 0 |
| VAT subject to claim | 500 | 296 |
| Events/ Improvements | 500 | 496 |
| Allotments | 5800 | 17 |
| SID | 0 | 105 |
| Pavilion maintenance | 1000 | 42 |
| Utility Bills (Strawberry Lane) | 1000 | 0 |
| **Total expenditure** | **25161** | **10447** |

**76.23 Planning**

No new applications

**77.23 Outside meetings and training**

Cllr Mrs Evans attended the recent Forestry Centre meeting and explained that the centre

has confirmed the trees they expected to cut down with Ash dieback, some are regrowing

and therefore, there will not be cut down until 2027. Signage for the centre is to be

improved. Unfortunately, people have been collecting wood for fires, however this is stealing,

and the wood is used by children’s groups and habitat for hibernating insects. If this

continues the Centre will consider installing CCTV. 67% of people who completed the survey

said they would prefer dogs to be kept on their leads.

Cllr Mrs Elliott advised council there will be a British Heart Foundation event with workshops

on making Christmas wreaths on 9th December.

Cllr Matkin confirmed that the Village Hall AGM will be on 21st November, Cllr Mrs Elliott will

also attend.

Our Chairperson confirmed the recent Area Forum meeting was well attended by speakers

but not the public. Speeding traffic and HGV were raised as the biggest concerns.

**78.23 Correspondence**

The correspondence report was noted

**79.23** **Items for Discussion/decision**

**a** To review the proposed budget for 2024-2025

Council **RESOLVED** to accept the budget proposed, with £290 for DALC subscriptions. No amounts were added for works on the Pavilion or allotments as any works needed will be funded with grants.

**b** Council Safeguarding policy (required for Insurance)

Our Chairperson advised Council she had put together the policy for DALC, the policy is broad based and covers everything the Parish Council needs. Council **RESOLVED** to accept in full the policy presented

**c** Councillor email accounts

Council **RESOLVED** not to take separate accounts linked to the website at present, but to review the situation again next year

**d** Review SDDC agreement for play equipment inspections (States more than our

insurance policy requires). Parish Council insurance asks for a monthly inspection, by a

councillor and an annual inspection by a qualified person as adequate.

Council **RESOLVED** not to accept the proposed agreement from SDDC for it to carry out the annual inspection. A discussion took place as the equipment is owned by the Parish Council and the PC accept full responsibility for it. The clerk has checked with Zurich Insurance who confirmed that the policy requires the Council to complete an annual inspection, by a RPII qualified company. Clerk to email SDDC to advice the Council that it will not accept the policy, which dictates a weekly visual check and monthly inspection to be completed by a RPII registered Operational Inspector. Clerk to look at other RPII inspectors for the next annual check in Summer 2024.

**e** Review feedback from architect visit to the Pavilion and Pavilion lighting

Councillor P Marbrow explained that there will be costs for the architects drawings which he hopes to confirm next week. The architect will also investigate planning permission and building regulations. Councillor P Marbrow also confirmed the outside lights would be installed this week.

**f** Review the proposed specifications for the Pavilion

Cllr P Marbrow confirmed the list of specifications the council should install as follows. Toilets with prefabricated panels, removal of current hot water system to be replaced with under sink water heaters, interior walls to be plaster finished with tiled splashbacks, vinyl flooring, LED lighting, low energy heating, kitchen sink unit and base and work top, electrical rewire, SEN toilet with all appropriate assistance equipment, 3metre canopy along the front of the building, rainwater collection system, fire alarm, meeting room sockets and furniture.

He confirmed that the driveway works will commence in the next 10 days, with a budget of £13k.

**g** Feedback from the battery storage consultation at Walton on Trent

Council discussed the 3 proposed storage facilities, concerns were raised around construction traffic routes through local villages, which all agreed is a concern. Concerns were also expressed the need for a full archaeological survey.

**h** Items for next agenda

Items for the next newsletter which will be published pre-Christmas

Outstanding grounds maintenance jobs around the village

**80.23** The next meeting of the Parish Council will be held on **Monday 20th November**

**2023, 7pm**, at the **meeting room,** **Bulls Head, Rosliston.**

Signed ………………………………………. (Chairperson)

Date ……………………………………….