**ROSLISTON PARISH COUNCIL**

**South Derbyshire District in the County of Derby**

**DALC Council of the year 2022-2023**

**Minutes of the Parish Council Meeting of the Parish Council**

**Held at 7.00pm on Monday 17th April 2023**

**Present:** Cllrs Mrs S Marbrow (Chairperson), Mrs B Evans, Mrs C Davoll, P Marbrow, B

Matkin, T Waddington

**Officers:** S Lloyd (Clerk & RFO)

**Also Present:** County Councillor S Swann, District Councillor Mel Bridgen

**159.22** **Apologies**

None

**160.22 Declaration of Members Interests**

Chairperson, Cllr Stephanie Marbrow declared an interest, as she is an executive director of DALC

**161.22 Public Speaking**

**Richard Ward, Senior Project Engineer. Derbyshire County Council: Culverts update**

Richard explained that DCC have been working over the last few years to reduce the flood risk in Rosliston. He asked that the Parish Council inform him of any future issues with the flow of the water course. Unfortunately, no asset mapping is available for the culvert to enable it to be tracked and maintained. Conditions in some parts of the culvert are extremely poor, they are very old. Silt has built up over many years. There are still sections which DCC have been unable to survey as access is very difficult. DCC plan to build new manholes. It is a brick arch culvert with a flat bottom, holding up in reasonable condition however there are also service utilities running through it and the culvert is very shallow. DCC have looked at the possibility of rerouting the culvert, but this is not possible. They have surveyed as much as they can and will build new chambers to allow better access.

46 Main Street. A camera got stuck here, so DCC broke into the culvert to retrieve it, (on the residents property). To repair this, they need BT to support the pole for 48hrs. BT have given DCC an agreement to sign before they will support the pole, this has gone to DCC legal team who have made amendments to the agreement and it is currently back with BT, awaiting their approval. Richard advised he is hopeful this will be resolved soon, and the works can be completed.

Defects in the culvert which have been identified are expected to be repaired, such as loose or missing bricks. Lining is also a possibility.

As there are utilities going through the culvert, there is potential for blockages behind these to cause an issue, however, to remove these is not straightforward. Cllr P Marbrow commented that the culvert issues seem to have “gone on to a back burner.” Richard admitted the issue has gone on far to long and he apologised to the council. He intends to work with the utility companies; however, it may take a long time. There is some funding attached to this project, but it will not remove the flood risk completely.

DCC have looked at natural flood management and identified some areas upstream, following a commissioned report. There is also the opportunity to offer properties at risk of flooding some flood resilience, such as doors and he asked the council to identify such properties. Over the next week he hopes to be able to give some detail of timings for works.

Cllr Marbrow advised Richard that on Linton Road, just north of Strawberry Lane there is a drain which was surveyed and the camera was stopped by a large lump of concrete. This was done in December 2021 and no action has been taken to remedy it. Water rises from the road before the blockage when the rain is heavy. Richard will follow this up.

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Our Chairperson stated she will contact Richard again in July, if council have not heard from him with further updates. Richard advised the council to report any issues directly to DCC Flood team and copy him in.

**162.22 County Council**

Cllr Swann emailed his report below in advance of tonight’s meeting.

DCC’s latest pothole repair figures show: potholes repaired week beginning 2nd April: 2659. Total number of pothole repairs completed since January this year: 33162. The County Highways teams continue to work extended hours daily and are working weekends to fix as many potholes as possible. DCC has welcomed the Government’s decision to award the Council an extra £4.2m for pothole repairs during 2023/24, announced in last month’s Budget. The Council is awaiting the grant award conditions but it is anticipated that the extra money will be targeted at areas where there are frequent pothole problems to create more permanent repairs.

Bailey Bridge (Walton on Trent) On Monday 3rd April, I arranged and attended a meeting of Walton on Trent Parish Councillors with DCC Highways officers to discuss the increasing incidents of oversized vehicles blocking the bailey bridge and its accesses. It’s clear that the vast majority problems emanate on the Staffordshire side of the bridge and, following my intervention, DCC will be proactive in dealing with this, including ‘packing’ the western entrance of the bridge to narrow it to the same width as the Derbyshire side along with proposed measures on the Staffordshire approach road.

The County Council is responsible for a wide range of public services including highways, adult care, children & young people's services, waste disposal, public health, trading standards, schools (non-academy), tourism, countryside, economic regeneration, and much more. The Linton Division is covered by no less than seven councillors from three wards of South Derbyshire District Council, which is responsible for planning, refuse collection, litter, and dog fouling.

Walton on Trent Proposed Bypass and New Bridge At this stage, there is little to add to previous reports but, as ever, I am happy to discuss matters with Parish Councillors as and when needed, and seek any information and clarification required. Residents and Businesses Consulted on Flood Risk Strategy Residents and businesses are being given the chance to help shape how the County’s flood risk is managed by taking part in a consultation launched this week. DCC has recently reviewed its Local Flood Risk Management Strategy, which sets out how the Council manages surface water flood risk in the County, under the role as lead local flood authority. The comprehensive review of the current strategy sets out over the next five years up to 2028 how DCC will undertake its flood risk management responsibilities and ensure it meet the requirements of the Flood and Water Management Act 2010. The consultation is open until 28 April.

Trading Standards Fighting Increase in Illegal Vaping Products Efforts to tackle an influx of illegal vaping products being sold across the county are being stepped up by DCC’s Trading Standards officers. The Trading Standards team has seized more than 8,000 illegal vaping products since last June from around 60 local businesses, with complaints from the public about traders selling non-compliant products rising five-fold in the past year. The County Council’s trading standards officers have already diverted resources from other areas of work to try to tackle the issue in the county and clamp down on the illegal trade and under-age sales of such products.

Cllr P Marbrow raised the concerns of residents regarding the new streetlights and 30 mph signs positioning by Walton Corner. Residents have directly contacted Lychgate but had no response. Residents are also unhappy with the state of the verges, as are the Parish Council. Cllr P Marbrow asked Cllr Swann to take the issue to the Cabinet Minister for Highways, to ensure the works are conducted t a good standard before the clerk of works signs them off.

Our Chairperson asked Council members to look at the report from Richard.

Potholes on Linton Road were again raised as in need of repair.

Cllr Swann advised he could support the Council with the Coronation celebration badges and celebrations to £250. Clerk to email a request.

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**163.22 District Council**

No member in attendance

Our Chairperson stated it has been over 6 months since the council requested Cllr Bridgen ask SDDC to clear the kerb vegetation in the village, clerk to contact Cllr Bridgen for a response from SDDC. In addition, she has completed and submitted the 106 funding claim to SDDC and had no response to date.

**164.22 Police**

Crime figures were reported as March 2023: 1 RTC, 1 Criminal damage, 1 theft of vehicle.

**165.22 Minutes**

Council approved as a correct record the minutes of the council meetings held on Monday 20th March 2023. Pages to be numbered in future.

Our Chairperson advised council that she has updated the allotment agreement to allow up to 3 out of Parish residents to take a plot. She also asked that following last months discussion on the SID, that this be added to the next meeting agenda for discussion.

**166.22 Chairpersons Announcements**

Our Chairperson advised she was disappointed not to have a response from any councillors following her email request for questions for Chris Woman of SDDC, as he will only attend a Council meeting if questions have been submitted in advance. She suggested raising the Pavilion issues relating to the Equality Act, as the toilets and door are not fit for purpose and there are no disabled facilities at present. Chairperson shared the lease for Strawberry Lane with members and asked for questions within the week. The Pavilion and it’s future were discussed and also the play equipment at the recreation ground.

She also advised that herself and Cllr P Marbrow had received a formal invitation to a tea party at Buckingham Palace.

She also confirmed the agreement between the PC, pre school group and Village Hall Committee for responsibility of the play equipment has been signed by all parties.

Of the Coronation badges ordered, there are approx. 100 left, some will be given to the pre-school, Beehive nursery and the football team (clerk to check football team player numbers).

**167.22 Clerks Report**

**a Play equipment at village hall**

March report chased

**b Walton Corner works**

Covered under minute 162.22

**c Strawberry Lane bridge incline and repair**

Repaired

**d Kerb Vegetation in village**

Clerk to ask Cllr Bridgen to obtain a response from SDDC

**e Swad Girls**

5-year agreement signed and rent payments agreed

**f Grit bins**

Neither DCC or SDDC admit to removing the bins, SDDC investigating a need, clerk to chase and ask Cllr Bridgen for support

**g Obstructed footpath at Grangewood**

Resolved

**h Signs for Cyclists**

Delivered, one sited, second will soon be

**Flag Flying:** 23 April St Georges Day

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**168.22 Finance**

**a** The council approved following payments

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Payee** | **Detail** | **Net** **£** | **VAT****£** | **Total****£** |
| HSBC | Bank Charges | 5.00 | 0.00 |  5.00 |
| Payroll | March salary. 5 wks, 7 hrs p.week, to 31 March 2023 & standing exp @ £26 p.month (less tax) Travel for meeting, 45p per mile x 6 miles (March) and review (27/3)Mobile top up | 533.80 5.40 15.00 | 0.00 0.000.00Payable | 533.805.4015.00£554.20 |
| Les Hubbard | Inv 63. Village lawns x 2, recreation ground x 2, strimming | 375.00 | 0.00 | 375.00 |
| ARMH Reclamation | Removal of concrete planters | 225.00 | 0.00 | 225.00 |
| SDDC | Service litter bin on Strawberry Lane | 27.24 | 5.45 | 32.69 |
| 2Commune | Web fee inc. email to June 2024 | 310.00 | 62.00 | 372.00 |
| DCC | Licence for SID | 105.00 | 0.00 | 105.00 |
| Hardy Signs | 2 signs to stop cyclists using public footpath and private land | 69.95 | 13.99 | 83.94 |
| Source for Business | Water for Pavilion (20/2 to 31/3) | 12.97 | 1.41 | 14.38 |
| S Marbrow | Reimburse for Warm Hub (£188) and r/hire £12) | 200.00 | 0.00 | 200.00 |
|  | **TOTAL**  |  |  | **£1967.21** |

**b** Final Quarter bank reconciliation and budget review was presented as below and approved by the council

|  |  |
| --- | --- |
| Opening Balance at 01/01/2023 | 8400 |
| Receipts (01/01/2023-31/03/2023) | 9256 |
| Payments (01/01/2023-31/03/2023) | 4781 |
| Closing balance at 31/03/2023 | 12875 |
| Bank balance at 31/03/2023 | 12875 |
|  |  |
| **Income**  | **Budget** | **Actual**  |
| Grants inc 106 | 0 | 19078 |
| VAT Refund | 350 | 793 |
| Contribution towards costs |  | 325 |
| Sport field hire | 0 | 1316 |
| SDDC Precept | 11,500 | 11500 |
| Minor Maintenance | 315 | 150 |
| Concurrent Expense Claim | 5234 | 5081 |
| Rent of Land to rear of 31 Linton Road | 0 | 0 |
| Allotment rent | 600 | 190.00 |
| **Total income to 30/06/22** | **17999** | **38433** |
|  | 4 |  |
|  |  |  |
| **Expenditure** |   |  |
| **Parks & open spaces** |  |  |
| Village lawns & strimming | 6700 | 5498 |
| Litter picker | 700 | 700 |
| Strawberry Field Lease | 1 | 1 |
| Clerk's salary  | 5107 | 5840 |
| **General Administration (as below)** | 1150 | 2067 |
| Meeting room hire (£200) |   |  |
| Audit fee (£150) |   |  |
| Insurance (£350) |   |  |
| Training Courses & travel (£200) |   |  |
| Subscriptions - DALC (£250) |   |  |
| Bank fees |  |  |
| Admin Inc phone |  |  |
| Donations (547 electors) | 250 | 650 |
| Minor maintenance | 315 | 75 |
| Website | 310 | 310 |
| Sundries | 0 | 0 |
| Flood team | 150 | 0 |
| VAT subject to claim | 350 | 4648 |
| Village Improvements | 2000 | 15607 |
| Allotments | 1600 | 11457 |
| Jubilee & Coronation celebrations | 2000 | 711 |
| Speed Indicator | 0 | 4135 |
| **Total expenditure to 31/03/2023** | **20633** | **51699** |

**169.22 Planning**

Certificate of Lawfulness for Existing Use as Tourism/Recreation (expanded

caravan/camping site) at Beehive Woodland Lakes , Unnamed Road From C181 To

C17 Linton Road, Rosliston, Swadlincote, DE12 8HZ

Council **RESOLVED** to make no comment on the above application

**170.22 Outside meetings and training**

None attended

**171.22 Correspondence**

The correspondence report was noted. The clerk raised correspondence with Swad Girls re

the location of a second container.Council **RESOLVED** to advice a formal request should be

submitted from the team to the Parish Council for the PC to obtain permission from SDDC,

the location should be back to back with the current container.

Clerk also raised a second resident requesting support from the Council towards the

Coronation Celebrations, it was **RESOLVED** to donate £75 with the same conditions as

previously.

**172.22** **Items for Discussion/decision**

**a** **SDDC draft agreement for recreation ground play equipment**

The proposal from SDDC was discussed and would cost approx. £750 per year, excluding the cost of any maintenance/repairs.

Council **RESOLVED** for our Chairperson and Cllr Evans to meet at the recreation ground tomorrow to look at the condition of the equipment and share their findings with the council. The possibility of the monthly checks to be undertaken by the groundsman was also discussed.

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**b** **The SLCC report into future of local councils**

The report was discussed, and it was **RESOLVED** that the possibility of a youth council should be revisited at the next meeting.

**c** **Parish Council Climate Change Pack**

Council discussed the previous survey conducted with residents and the possibility of a “survey monkey” style instead, agreed to revisit this item next meeting

**d Review/approve updated Flag Flying Policy**

Council reviewed and **RESOLVED** to adopt the updated policy.

**e** **Strawberry Lane lease with SDDC**

Council shared copies of the lease which was discussed as minute 166.22

**173.22 Items for Information only**

The next meeting of the Parish Council will be held on **Monday 15th May**

**2023, 7pm**, at the **meeting room,** **Bulls Head, Rosliston. This will be the Annual Parish Council meeting will be preceded by the Annual Parish meeting at 6.30pm.**

 Signed ………………………………………. (Chairperson)

 Date ………………………………………

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