**ROSLISTON PARISH COUNCIL**

**South Derbyshire District in the County of Derby**

**Minutes of the Parish Council Meeting of the Parish Council**

**Held at 7.00pm on Monday 16th January 2023**

**Present:** Cllrs Mrs S Marbrow (Chairperson), Mrs B Evans, P Marbrow, B Matkin, T

Waddington

**Officers:** S Lloyd (Clerk & RFO)

**Also Present:** County Cllr S Swann

**113.22** **Apologies**

Cllr Mrs C Davoll, District Cllr Mrs M Bridgen

**114.22 Declaration of Members Interests**

None declared

**115.22 Public Speaking**

District Cllr Wheelton updated the Parish council on local matters.

**116.22 County Council**

A summary of Cllr Swann’s report is below.

Walton on Trent Bypass and Bridge Representatives of Derbyshire County Council (DCC), Staffordshire County Council (SCC), the Environment Agency (EA), and Countryside Properties UK (CPUK) met during the first week of January. The statement below reflects the current situation: “DCC, SCC, and the EA are continuing to work with CPUK to consider their plans to deliver the scheme, including the housing development at the former Drakelow Power Station site and the new bridge. The latest flood modelling has shown that the current proposals submitted for technical approval could increase the risk of flooding on the western part of the site, which would result in roads being closed on a regular basis. DCC, SCC, and the EA are actively working with CPUK to help them refine their existing design proposals to secure the appropriate planning approvals. All parties recognise the positive benefits of the scheme and are committed to working together to see its successful delivery.” I will continue to update the Parish Council and residents on this important local matter.

Planning Application CW9/1022/22: Swadlincote Resource Recovery Park On behalf of concerned residents, of whom the vast majority of those who have contacted me live in the Parish of Castle Gresley, I have submitted a letter of objection to this planning application which has been the subject of some interest across the area during the consultation stage. Linton Division of Derbyshire County Council Including the communities of Castle Gresley, Catton, Caldwell, Coton in the Elms, Drakelow, Linton, Lullington, Netherseal, Overseal, Rosliston, Stanton, and Walton on Trent.

Crossroads - Burton Road/Rosliston Road/Caldwell Road/Barn Lane Officers have confirmed that everything is going to plan in respect of the Crossroads’ schemes of work. DCC Highways has issued all the works packages to Construction Services for the immediate improvements to the signing, road markings, and surfacing. Swarco is assessing the site around the proposed locations for the Vehicle Activated Signs element of the project, and officers will be discussing the outcomes with them over the next few weeks as a detailed scheme of works is formulated for the introduction of these signs. A longer-term step involves contacting the respective landowners around the junction with a view to looking at replacing the existing boundary hedge lines around the visibility splay extents of the junction with a new post and rail fencing arrangement.

Cllr P Marbrow advised Cllr Swann about drain issues in the village, at Coton Road (opposite the bus shelter), close to Bayley’s and on Main Street (by the post box). All have been unable to cope recently and must be blocked. Cllr Swann to take this back to DCC.

**117.22 District Council**

No Cllr in attendance

Council discussed the road signs needed to distinguish between Yew Tree Road and Yew Tree Gardens. In the past an ambulance had gone to the wrong address. Previously there had been a sign, however it was knocked down in a road incident and the District Council never replaced it. Council instructed the clerk to contact Cllr Bridgen to advice this and confirm a replacement sign is needed.

Council also requested Cllr Bridgen to email a written report in advance of the meeting, as Cllr Swann does.

**118.22 Police**

Crime figures were reported as December: 1 domestic incident

**119.22 Minutes**

Council approved as a correct record the minutes of the council meetings held on Monday 16th December 2022.

**120.22 Chairpersons Announcements**

Chair stated that there is more pressure being passed down from District Council, with no increase in funding offered. She asked of the council should be considering lobbying with DALC and our local MP, Heather Wheeler for additional financial support to compensate for the additional responsibility The Parish council already claims the maximum allowed by SDDC in concurrent expenses, requesting a rise in the cap was discussed. It was **RESOLVED** that DALC, and Heather Wheeler should be contacted.

Our Chairperson advised that Radio Derby and ITV news team would be attending the warm hub on Wednesday to interview those who benefit from it.

She also advised that a new lock has been placed on the gate at Strawberry Lane as the old one had broken.

**121.22 Clerks Report**

**a Walton Corner works**

DCC had advised works would be completed by Christmas, to date they have not been started.

**b Overgrown hedge by Knightswood**

DCC advised the job had been completed. Clerk advised DCC it has not and raised the job

again, with Highways.

**c Strawberry Lane Bridge incline**

Forestry England advised they will repair.

**d Kerb vegetation**

Clerk emailed Cllr Bridgen to chase SDDC on this.

**f Swad Girls and scouts**

SDDC have paid the electricity bill for the Pavilion. Parish council to meet with Swad Girls in

February/March to confirm the contract for 2023-24.

**g Potholes**

Council gave the clerk locations of large and deep potholes to be passed to DCC for repair (directly outside the pub and on Linton Road (opposite Bayley’s)

**122.22 Finance**

**a** The council approved following payments

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Payee** | **Detail** | **Net Amount****£** | **VAT****£** | **Total****£** |
| **HMRC** | **Bank Charges** | **5.00** | **0.00** |  **5.00** |
| Payroll | Dec salary. 5 wks, 7 hrs p.week, to 30 Dec 2022 & standing exp @ £26 p.month (less tax) Travel for meeting, 45p per mile x 6 miles (Nov) | 545.30 2.70  | 0.00 0.00**Payable** | 545.30  2.70**£548.00** |
| **HMRC** | **Income tax (in credit)** | **28.20** | **0.00** | **28.20** |
| Les Hubbard | Inv. Awaiting copy |  | 0.00 |  |
| Emma Widness | Litter pick | 35.00 | 0.00 |  35.00 |
| Kompan | Play equipment inspection | 90.00 | 18.00 | 108.00 |
| S Marbrow | Reimburse for warm hubs x 7 (£164) and meeting room hire (£10) | 179.00 | 0.00 | 179.00 |
| P Marbrow | Reimburse warm hub (£10.50) padlock Strawb. Lane (£23.50) | 34.00 | 0.00 | 34.00 |
|  | **TOTAL**  |  |  | **£932.20** |

b The 3rd quarter bank reconciliation and budget review were approved as below, no questions raised.

|  |  |  |
| --- | --- | --- |
| **Rosliston Parish Council** |  |  |
| **3rd quarter bank rec** |  |  |
| Opening Balance at 01/10/2022 |   | 17770 |
| Receipts (01/10/2022-31/12/2022) |  | 536 |
| Payments (01/10/2022-31/12/2022) |  | 9906 |
| Closing balance at 31/12/22 |  | 8400 |
| Bank balance at 31/12/22 |  | 8405 |

|  |  |  |  |
| --- | --- | --- | --- |
| **3rd quarter budget review 31.12.22** |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Income**  | **Budget** | **Actual to date** | **Forecast to yr end** |
| Grants inc 106 | 0 | 15368 | 15368 |
| VAT Refund | 350 | 793 | 793 |
| Contribution towards costs |  | 250 | 250 |
| Sport field hire | 0 | 1015 | 1315 |
| SDDC Precept | 11,500 | 11500 | 11500 |
| Minor Maintenance | 315 | 150 | 200 |
| Concurrent Expense Claim | 5234 | 0 | 5234 |
| Rent of Land to rear of 31 Linton Road | 0 | 0 | 0 |
| Allotment rent | 600 | 160.00 | 160 |
| **Total income to 30/06/22** | **17999** | **29236** | **34820** |
|  |  |   |  |
| **Expenditure** |   |   |  |
| **Parks & open spaces** |  |   |  |
| Village lawns & strimming | 6700 | 5018 | 600 |
| Litter picker | 700 | 560 | 700 |
| Strawberry Field Lease | 1 |  | 1 |
| Clerk's salary  | 5107 | 4382 | 6466 |
| **General Administration (as below)** | 1150 | 1713 | 1900 |
| Meeting room hire (£200) |   |   |   |
| Audit fee (£150) |   |   |  |
| Insurance (£350) |   |   |  |
| Training Courses & travel (£200) |   |   |  |
| Subscriptions - DALC (£250) |   |   |  |
| Bank fees |  |   |  |
| Admin Inc phone |  |   |  |
| Donations (547 electors) | 250 | 650 | 750 |
| Minor maintenance | 315 | 75 | 125 |
| Website | 310 | 310 | 310 |
| Sundries | 0 | 0 | 0 |
| Flood team | 150 | 0 | 0 |
| VAT subject to claim | 350 | 4630 | 4800 |
| Village Improvements | 2000 | 15112 | 15112 |
| Allotments | 1600 | 10157 | 10157 |
| Jubilee celebrations | 2000 | 181 | 181 |
| Speed Indicator | 0 | 4135 | 4135 |
| **Total expenditure to 31/12/2022** | **20633** | **46923** | **45237** |

**123.22 Planning**

DMPA/2022/1480 Demolition of existing dwelling and construction of a new self-build

dwelling at Crossfields Lodge, Cauldwell Road, Caldwell

Council **RESOLVED** to make no comment on the above application

**124.22 Outside meetings and training**

Cllr Matkin had attended a Village Hall committee meeting where a coronation event was

considered, however it was decided not to hold an event as the committee believed many

residents would hold their own street parties. A provisional date for the summer fair was set

for 1st July.

**125.22 Correspondence**

The correspondence report was noted. Clerk raised an email from thirty47 who are responsible for communications regarding the proposed Oaklands solar farm who have requested to meet with the Parish Council. Council **RESOLVED** to invite them to meet shortly prior to the next Parish Council meeting on 20th February.

**126.22** **Items for Discussion/decision**

**a Review groundsman contract (copy of current contract distributed to**

**councillors)**

It was **RESOLVED** to keep the contract, with no amendments for the next two years. Clerk to send contract to groundsman.

**b Review NALC Code of Conduct policy**

Chairperson advised she has a copy of a more up to date policy, Councillor Officer Protocol, which she will share with other councillors on email and can be considered at the next meeting.

**c Confirm 2023 budget and precept request**

2023 budget was approved, no amendments. The precept was confirmed at £12,500. Chairperson signed the request for clerk to send to SDDC.

**d Confirm public consultation on recreation ground play equipment future**

A date has been set of 16th February, 6-8pm. Residents have been invited to join councillors and share their opinions on the Parish Councils plans for Strawberry Lane and the recreation ground play equipment. Notices have been shared on the website, Facebook, and noticeboards.

**e Update on the Pavilion following meeting with SDDC**

Cllr P Marbrow advised he met with Chris Worman and Indy Lall of SDDC on 4th January, on site at Strawberry Lane where he shared the Parish Councils plans and request for works to be done to upgrade the Pavilion building. The Parish Council have had a quote for the works, at approx. £40k and have previously agreed it would not take on the responsibility of the building without SDDC completing and funding the works. SDDC agreed they would email information to the Parish Council, to date, this has not been received.

The quote for preparatory groundworks at Strawberry Lane, at £1300 was also discussed and council took a vote, all agreed to proceed with the works.

**f Items for Forestry Centre AGM**

Items to be discussed with the Forestry Centre were discussed, it was agreed Cllr Evans should share the Parish Councils plans for Strawberry Lane, including the wildlife area.

**g Review additions to asset register and possibly insurance**

The asset register was reviewed, it was **RESOLVED** to increase the play equipment value to £14500, remove the child pavement signs (these are now in ownership of the school), add the allotment fence at £2200 and the speed indicator device at £4000.

Clerk to email updated copy to council.

**h Consider combining and fixing the water and wastewater supply for the Pavilion**

It was **RESOLVED** the clerk should confirm this.

**i Consider celebration of Kings Coronation**

It was **RESOLVED** that Cllr P Marbrow will look at a suitable badge to be purchased for all households.

**j Play equipment and surrounding area maintenance**

Kompan advised there is no cause for concern as the Parish Council had expressed concern over splitting wood and missing bolts (the equipment was only installed in July 2002). The Parish Council are not entirely happy that some of the splits (over 5mm) are not an issue. Clerk to go back to Kompan. Clerk to also share the inspection report with the Village Hall Committee and Preschool group.

**127.22 Items for Information only**

The next meeting of the Parish Council will take place at 7.00pm on **Monday**

**20th February 2023,** at the meeting room, Bulls Head, Main Street, Rosliston

 Signed ………………………………………. (Chairperson)

 Date ………………………………………