**ROSLISTON PARISH COUNCIL**

**South Derbyshire District in the County of Derby**

**Minutes of the Parish Council Meeting of the Parish Council**

**Held at 7.00pm on Monday 24th October 2022**

**Present:** Cllrs Mrs S Marbrow (Chairperson), Mrs C Davoll (Vice), Mrs B Evans, P Marbrow,

T Waddington, B Matkin

**Officers:** S Lloyd (Clerk & RFO)

**Also Present:** County Cllr S Swann, District Cllr Amy Wheelton

**66.22 Clerk requested a late addition to the agenda to “Consider the letter received today from the school”**

**67.22** **Apologies**

District Cllr Mrs M Bridgen emailed apologies on 25/10/22.

**68.22 Declaration of Members Interests**

None declared

**69.22 Public Speaking**

Cllr Wheelton advised she is looking into the possibility of a “Repair Shop” within the area. Council was also updated on local issues, including fly tipping, doctors surgeries, Chetwynd Bridge, and the planned Walton Bridge.

Chairperson requested Cllr Wheelton to attend the Parish Meeting in January to further update Council.

**70.22 County Council**

Cllr Swann congratulated the Parish Council on receiving the Derbyshire Parish Council of the year award from Derbyshire Association of Local Councils, he stated the council is small, but all meetings are well attended by councillors and show great teamwork.

Cllr Swann continues to consult with the council and residents on local issues.

He updated the council on the latest regarding the Walton on Trent Bypass and Bridge. The flood modelling results had raised several issues. Derbyshire County Council (DCC) officers have met with the developer, Staffordshire County Council, and the Environment Agency to discuss the developer’s modelling. The outcome was that the developer was required to remodel their flood breaches making allowance for climate change. The developer committed to completing the remodelling by the end of September. To date, however, a revision to the modelling has not been produced.

Chetwynd Bridge, A513 Croxall – Google Maps There was a brief issue around Friday 14th October with Google Maps showing the Chetwynd Bridge as closed, which raised some concern about possible increased traffic on local roads.

Culvert/Flooding Update Following various correspondence on behalf of residents, the update was provided last week by Richard Ward, Senior Project Engineer, Flood Risk Management Team: DCC made the decision to repair the culvert at DCC’s expense. DCC are working with BT as to when they can come in and provide this support asap.

Chairperson expressed her disappointment to Cllr Swann that the culvert works have still not been completed and the issue would be raised at the Flood Liaison meeting.

Cllr Marbrow asked Cllr Swann to enquire if the stress test report for the post on Linton Road roundabout could be shared with the council.

Cllr Matkin advised that the school field has had a lot of drainage issues and the school is faced with a bill to remedy this. The school is in a financial deficit and Cllr Matkin asked Cllr Swann if there was anything he could do. Cllr Swann to enquire with DCC. Item on agenda.

Chairperson was pleased with the further cut back to the hedge at Knightswood over the pavement, which is now passable, thanks to Cllr Swann pressing for this to be done.

**71.22 District Council**

Cllr Bridgen emailed her congratulations to the Parish Council that it won the Derbyshire Council of the Year Award from DALC, as it reflects all the hard work and dedication the Parish Council give to the community.

**72.22 Police**

Crime figures were reported as September: 1 domestic, 2 theft, 1 RTC, 1 harassment.

Council instructed the clerk to ask PCSO Andrea Thompson to attend the December Parish Council meeting.

**73.22 Minutes**

Council **RESOLVED** to approve as a correct record the minutes of the council meetings held on Monday 26th September 2022.

**74.22 Chairpersons Announcements**

The Management Plan for Strawberry Lane has been submitted to Frank McArdle of SDDC.

**75.22 Clerks Report**

**a Walton Corner works**

A meeting date of 26th October has been arranged

**b Overgrown hedge by Knightswood**

Has now been cut back to allow pedestrians to access the pavement. Clerk to request (DCC

Highways) the pavement is swept clear of soil.

**c Strawberry Lane trees**

Chris Woman, SDDC confirmed the trees will be added to their inspection list

**d Strawberry Lane Bridge incline**

Reported to DCC footpaths and Forestry Commission to action.

**e CO OP Broken fence**

Taken down

**f Kerb vegetation**

Cllr Bridgen requested action from SDDC

**g Bus Stop Signs faded**

Cllr Swann confirmed this will be replaced and other faded signs in the village are being

considered by DCC for replacement

**h Swad Girls & Scouts**

New water bill shared with both. New Swad Girls agreement not signed. Clerk to chase Scouts

for their 1/3 of the water bill and request Swad Girls attend a meeting with the council at 6.30-

7pm on Monday 21st November.

**i Clerk leave**

27th October and 10th November

**j Forestry Centre Parking**

KA of SDDC passed to Chris Woman and Pete Bailey of SDDC.

**76.22 Finance**

**a** The council approved following payments

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Payee** | **Detail** | **Net Amount****£** | **VAT****£** | **Total****£** |
| Payroll | Sept salary. 5 wks, 7 hrs p.week, to 30 Sept 2022 & standing exp @ £26 p.month (less tax) Travel for meeting, 45p per mile x 6 miles (Sept)Land Registry Search | 545.20 2.70 6.00 |  0.00 0.00 0.00**Payable** |  545.20 2.70 6.00**£553.90** |
| HMRC | Income tax  | 28.20 | 0.00 | 28.20 |
| Les Hubbard | Inv 57. Lawns. Strimming, recreation ground, footpath 9 (£15) allotments marking out, secure bench on bus shelter at Coton Corner | 635.00 | 0.00 | 635.00 |
| Emma Widness | Litter picks | 70.00 | 0.00 | 70.00 |
| **PKF Littlejohn** | **External Audit fee (Payment made 03/10)** | **240.00** | **0.00** | **240.00** |
| **P Marbrow** | **Weedkiller for allotments (Payment made 29/9)** |  |  | **66.75** |
| **Source for Business** | **Water supply for Strawberry Lane (Payment made 18/10)** | **190.81** | **38.17** | **228.98** |
|  | **TOTAL**  |  |  | **£1822.83** |

Clerk presented the 2nd quarter bank reconciliation and budget review as below, both approved

|  |  |  |
| --- | --- | --- |
| Opening Balance at 01/07/2022 |   | 39003 |
| Receipts (01/07/2022-30/09/2022) | 6089 |
| Payments (01/07/2022-30/09/2022) | 27323 |
| Closing balance at 30/09/22 |  | 17769 |
| Bank balance at 30/09/22 |  | 17770 |

|  |  |  |  |
| --- | --- | --- | --- |
| **Budget Review 30/09/2022** |  |  |  |
|  | **Income**  | **Budget** |  | **Actual** |
|  | Grants | 0 |  | 15368 |
|  | VAT Refund | 350 |  | 793 |
|  | Contribution towards costs |  |  | 250 |
|  | Sport field hire | 0 |  | 639 |
|  | SDDC Precept | 11,500 |  | 11,500.00 |
|  | Minor Maintenance | 315 |  | 150 |
|  | Concurrent Expense Claim | 5234 |  | 0 |
|  | Rent of Land to rear of 31 Linton Road | 0 |  | 0 |
|  | Allotment rent | 600 |  | 0.00 |
|  | **Total income to 30/06/22** | **17999** |  | **28,700.00** |
|  | **Expenditure** |   |  |   |
|  | **Parks & open spaces** |  |  |   |
|  | Village lawns & strimming | 6700 |  | 3688 |
|  | Litter picker | 700 |  | 420 |
|  | Strawberry Field Lease | 1 |  | 0 |
|  | Clerk's salary  | 5107 |  | 2921 |
|  | **General Administration** |  |  | 765 |
|  | Meeting room hire | 200 |  |   |
|  | Audit fee  | 150 |  |   |
|  | Insurance | 350 |  |   |
|  | Training Courses & travel | 200 |  |   |
|  | Subscriptions - DALC | 250 |  |   |
|  | Bank fees |  |  |   |
|  | Admin Inc phone |  |  |   |
|  | Donations (547 electors) | 250 |  | 0 |
|  | Minor maintenance | 315 |  | 45 |
|  | Website | 310 |  | 310 |
|  | Sundries | 0 |  |   |
|  | Flood team | 150 |  |   |
|  | VAT subject to claim | 350 |  | 3750 |
|  | Village Improvements | 2000 |  | 15080 |
|  | Allotments | 1600 |  | 9856 |
|  | Jubilee celebrations | 2000 |  | 181 |
|  | **Total expenditure to 30/06/2022** | **20633** |  | **37,016.00** |
|  | Additional spend covered by funding |  |  |   |

**77.22 Planning**

DMPA/2022/1035 Retrospective. Retention of steel framed agricultural building at Cinderlands, Linton Road, Cauldwell

DMPA/2022/1006 Installation of Natural Flood Management features at Top Wood, Linton

DMAP/2022/1304 Erection of 2 storey side extension at 2 Main Street, Rosliston

Council **RESOLVED** to make no comment on the above applications

**78.22 Outside meetings and training**

**Village Hall Committee.** An event with Father Christmas is being arranged and a

Christmas Lights Switch on.

**Area Forum.** Attended by Cllr Davoll, two police officers attended, highlighting the public to

be aware of an increase in anti-social behaviour. 101 is suffering with staff shortages and the

Rural Crime team reported an increase in hare coursing. SDDC highlighted the Green

Home Grants available and the review of the Local Plan.

**DALC AGM**. Chairperson advised this was attended by a few of the council members, DALC are moving to become a Limited company (with Directors)Policies for the company were approved.

**DALC Chairs meeting**. Chairperson advised only two Chair people attended with the Chief officer of DALC.”Warm Spaces” were a topic of the meeting, and it seems many villages are offering this where there is a suitable venue. Full Council discussed this option, and it was agreed that our Chairperson will approach the Plough Inn for using a space in the pub.

**SDDC**. Cllr Davoll met with Phil Lenton and a representative of the Forestry Commission re ditch maintenance in the area. The Forestry Commission confirmed they will action the ditches they are responsible for.

**79.22 Correspondence**

The correspondence report was noted.

**80.22** **Items for Discussion/decision**

 **a Civility Pledge (DALC July newsletter)**

Council considered this and **RESOLVED** it not to be necessary to make a new pledge. The councillors all sign the SDDC Code of Conduct which covers this.

**b Update on allotments**

Cllr P Marbrow advised council he has been meeting with new plot holders and contracts have been signed. Cllr Marbrow will take some photographs to show progress of the allotments to be shared on Facebook.

**c Pavilion plans and the SDDC Strawberry Lane lease proposal**

Chairperson confirmed that the development plan for Strawberry Lane including the Pavilion upgrade, car park and access road have been sent to Frank McArdle at SDDC. Chairperson will chase with him in a weeks’ time. Regarding the lease it was **RESOLVED** the clerk to respond to Chris Woman of SDDC that the Parish Council would want an agreed 5 term lease (SDDC offered a term of 7 years)

**d Update on the SIDS and next steps**

Chairperson advised the DCC licence has been received and she is awaiting confirmation of delivery of the device.

**e Budget proposal for 2023-24**

Council **RESOLVED** to increase DALC membership by 10% and the insurance for next year by £250.

**f Consider Christmas tree and lights**

Counci**l RESOLVED** to purchase 4 trees with posts (up to £150 total)

**g Consider the insurance renewal quote**

Council approved the renewal cost, instructing the clerk to enquire if there would be a reduction with a 3/5-year commitment. Clerk to enquire.

**h Consider donation to CVS**

Council **RESOLVED** to donate £100

**i Consider quote for allotments sign**

Council **RESOLVED** approved a sign to the value of £150, A3 size

**j Consider play equipment responsibility (recreation ground)**

Council discussed a sign for the play equipment at the village hall, there is currently a sign, but a sturdier one would be an improvement. Chairperson will design a sign and clerk will arrange a quote (A4).

The Parish Council discussed the possibility of making an access route to the play area on the recreation ground for people with buggies. Clerk to request Cllr Bridgen to pursue with SDDC and provide a progress report for the next meeting on the responsibility of the equipment as SDDC had said this would be passed to the Parish Council, although no formal documentation has been received.

**k Ditch maintenance**

Covered in item 78.22

**l Consider the letter received today from the school**

Cllr Swann will enquire with DCC if anything can be done to support the school.Council **RESOLVED** that should no help be received from DCC then the Parish Council would be willing to offer a financial donation towards the cost of rectifying the flooding issues.

**Items for next agenda**. Add £50 donation to RBL

**81.22 Items for Information only**

The next meeting of the Parish Council will take place at 7.00pm on **Monday**

**21st November 2022,** at the meeting room, Bulls Head, Main Street, Rosliston.

 Signed ………………………………………. (Chair)

 Date ………………………………………