ROSLISTON PARISH COUNCIL

South Derbyshire District in the County of Derby

**Minutes of the Meeting of the Parish Council**

**Held at 7.00pm on Monday, 21st January 2019**

**in the Milligan Room, Rosliston & Cauldwell Village Hall, Rosliston**

**Present:**  Councillor B Matkin (Chairman), L Pountney (Vice Chairman) and Councillors S Marbrow, L Ross and Councillor M Yates

**Officers:** Mrs J Holder (Clerk)

**Also Present:** District Councillor J Grant and District Councillor D Pegg

**101.18/19 APOLOGIES**

Councillor P White

**102.18/19 DECLARATIONS OF INTEREST**

Councillor S Marbrow declared an interest in item 13.1 of the agenda with regards to the Litter Picker Contract. The declaration of interest was duly signed.

**103.18/19 PUBLIC QUESTION SESSION**

**103.1** Four members of the public were present. They had come to ask the meeting what the potential land for sale at the rear of 30 Main Street, Rosliston would be used for. Chairman Councillor B Matkin advised that the Parish Council had received an enquiry from a resident about purchasing this piece of land from the Parish Council in order to form an access for their vehicle. In order to gain public opinion, the matter was advertised and objections had been received. The residents were concerned that the children would lose part of the play area. Councillor B Matkin advised the meeting that over 25 years ago the Parish Council was approached by a resident with a similar request to buy the same piece of land in order to gain access in order to build a bungalow, however the Parish Council did not sell the land and therefore nothing came to fruition. Councillor B Matkin advised the residents that the matter would be discussed later in the meeting and as yet no decision had been made. When a decision is made the Parish Council would let the parishioners know the outcome. The members of public were thanked for attending the meeting.

**104.18/19 POLICE MATTERS**

**104.1** December’s Crime report was noted.

**104.2** Councillor S Marbrow bought to the attention of the meeting the irresponsible parking on the bend in the village.

**Resolved:** Councillor S Marbrow to contact PCSO Dave McMillan.

**105.18/19 SOUTH DERBYSHIRE DISTRICT COUNCIL MATTERS**

**105.1** Councillor S Marbrow brought to the attention of the meeting someone continuously burning manure, opposite Rosliston Forestry Centre and asked the meeting if there was a By-Law governing this, as this is causing an environmental issue.

**Resolved:** Councillor S Marbrow to find out details of previous planning application and email District Councillor J Grant.

**105.2** Councillor D Pegg advised that the hedge around the new development at Coton corner is the developer’s responsibility to maintain it.

**105.3** Councillor D Pegg reported to the meeting a fly tipping incident in Cauldwell Road. A notice had been served to the owner in which he has 2 weeks to respond, tidy up and make good the fence. After that if no progress is made to go through the official process would take 5 weeks, whereby SDDC would be able to force access and get a quote for the clean-up operation and bill the owner.

**105.4** Councillor D Pegg advised the meeting that he would be attending the patient engagement meeting in Coton in the Elms to discuss the Doctor’s Surgery on the 28th January 2019 along with Councillor J Grant and MP Heather Wheeler.

**105.5** Councillor D Pegg reported to the meeting another fly tipping incident at Coton Park in which the perpetrator had been successfully fined for discarding of Data Protection material.

**106.18/19 DERBYSHIRE COUNTY COUNCIL MATTERS**

**106.1** Councillor D Pegg advised that the potholes have now been repaired.

**106.2** Councillor S Marbrow advised the meeting that the road traffic collision rubbish at the crossroads at Drakelow is still evident.

Councillor J Grant and Councillor D Pegg left the meeting at 7.35 pm.

**107.18/19 MINUTES OF THE ORDINARY MEETING HELD ON 17TH DECEMBER 2018**

**107.1** The minutes of the meeting were approved as an accurate record and duly signed.

**108.18/19****CLERK’S REPORT (Appendix B)**

**108.1 Play Equipment Inspection Reports**

**Resolved:** December’s monthly Inspection report had now been received.

**108.2** **Parish Council Notice Board**

**Resolved:** It was noted that no response had been received from the Head Teacher at the William Allitt School, therefore if the Parish Council does not receive a response before the next meeting it was agreed to ask someone else to make the notice board.

**108.3 Jubilee Garden**

**Resolved:** The children are still climbing on the gazebo. Therefore it was agreed to refresh the disclaimer and as a start put a notice on the Parish Council website and Facebook page advising parents that it is their responsibility for their children and climbing on the equipment could result in serious injuries/fatalities.

**108.4** **“Mantrap”**

**Resolved:** It was agreed to remove item off clerk’s report and review again in a 12 months’ time.

**108.5** **Play Equipment**

**Resolved:** To ask the groundsman when he will do the work to the gate.

**108.6 Picnic Benches**

**Resolved:** It was agreed to buy new picnic benches in 2 or 3 months’ time when the weather is better.

**108.7 Doctor’s Surgery**

**Resolved:** A poster had been displayed on the noticeboard/website and Facebook page notifying parishioners of the meeting on 28th January 2019 at Coton in the Elms. The Parish Council had said they would help people with transport if necessary.

**108.8 Land to the rear of 30 Main Street**

**Resolved:** Councillor B Matkin advised the meeting he had attended the Village Hall Committee meeting and nobody was in favour of the land being sold. In light of the Parish Council receiving objections following consultations with parishioners, it was agreed that the Parish Council were not in favour of selling the piece of land to the resident. Clerk to write to resident and then place notice on Noticeboards/Website/Facebook page advising parishioners of outcome.

**109.18/19 CORRESPONDENCE (Appendix C)**

The Clerk reported on correspondence received since the last meeting and provided updates.

**109.1** All other items received were noted.

**110.18/19 FINANCE (Appendix D)**

**110.1 Resolved:** That the payments list be approved. Copy attached to the official copy of the minutes.

**111.18/19 PLANNING**

**111.1 Consultations**

**9/2018/1372 –** Pruning of oak tree and beech tree covered by TPO 116 at Two Tree’s, The Glebe, Rosliston

**Resolved:** No comments or objections.

**111.2 Permissions**

**9/2018/1227 –** The erection of an extension/detached garage and boundary wall at 10 Main Street, Rosliston – GRANTED WITH CONDITIONS

**Resolved:** No comments or objections.

**112.18/19 REPRESENTATIVES ON OUTSIDE BODIES**

No reports for this meeting.

**113.18/19 PARISH COUNCIL**

**113.1 Litter Picker Vacancy**

**Resolved:** It was agreed to have a temporary 3 month contract from 1st February 2019, to pick on paved roads only but to include side streets so that the hours are the same as the existing contract. After the 3 months, it was agreed that the Litter Picker produce a report to show problem areas where rubbish has built up and then review contract. Proposed by Councillor M Yates and Seconded by Councillor L Ross. Councillor M Yates informed the meeting that there were a lot of cigarette ends under the tree behind the village hall.

**113.2 Groundsman Contract**

**Resolved:** 3 Applications of expressions of interest were received for the contract. It was agreed unanimously to renew the existing Groundsman’s contract for a further 2 years commencing on 1st February 2019. The contract to be amended to ask for invoices 1 week before the meeting.

**113.3 Objectives for coming year**

**Resolved:** It was agreed to defer item until February’s meeting.

**113.4 Training Course HR & Brexit Implications (26/02/2019) & Spring Seminar (01/04/2019)**

**Resolved:** It was agreed by Chairman B Matkin that Councillor S Marbrow could attend the HR & Brexit Implications Course and Councillor L Pountney could attend the Spring Seminar Course. Clerk to email DALC.

**113.5 Tree Management Policy**

**Resolved:** Councillor S Marbrow had contacted SDDC, they advised they could provide an annual service and inspection of trees owned by the Parish Council, as they already provide a service to other parishes. The cost for this service would be between £250 and £300 depending on the number trees that would need inspecting. More clarification however, is required for the trees planted on the verges as to whether the ownership is DCC. Councillor Marbrow to contact DCC. The policy needs to be clear what the Parish Council is responsible for and to identify who owns the trees on the verges before SDDC make any inspections. The policy also needs amending to include the Parish Council’s wish to engage SDDC’s services.

**113.6 Position of Clerk/RFO**

**Resolved:** The meeting was advised that the clerk had tendered her notice and had given 1 months’ notice until the 17th February 2019. Councillor L Ross to circulate to Councillors existing job specification and highlight any changes. Councillor S Marbrow to contact DALC regarding the salary and possibly acquiring a Locum clerk after this time.

**114.18/19 DATES OF FUTURE MEETINGS**

Ordinary Meeting of the Parish Council at 7.00pm on Monday 18th February 2019

There being no further business, the meeting closed at 8.30 pm.

Signed ………………………………………. (Chairman)

Date ……………………………………….