

# ROSLISTON PARISH COUNCIL

South Derbyshire District in the County of Derby

## Minutes of the Meeting of the Parish Council

Held at 7.30pm on Monday, 21<sup>st</sup> May 2018

in the Milligan Room, Rosliston & Cauldwell Village Hall, Rosliston

**Present:** Councillors B Matkin (Chairman), Councillors L Ross, S Marbrow, Councillors M Yates, L. Pountney, and P.White

**Officers:** Mrs J Holder (Clerk)

**Also Present:** Councillor B. Wheeler, one member of the public

### 1.18/19 APOLOGIES

Councillor P Murray, Councillor J Grant

### 2.18/19 DECLARATIONS OF INTEREST

No declarations were made.

### 3.18/19 PUBLIC QUESTION SESSION

There was only one member of the public present. No questions were raised.

### 4.18/19 POLICE MATTERS

No Crime Report had been received. Councillor Yates informed the meeting she had called the police one night as there was a car driving around and then parked up by the recreation ground at 3.30 am. There appeared to be 3 lads in the car with hoodies on, once out of the car they appeared to be carrying boxes. Once the police had arrived they had already driven away. There appeared to be bits of lead lying around. There have been reports of lead theft in the area. There is a local Facebook page called "Farm and Rural Community Watch Swadlincote/Burton" whereby you can put information on the page regarding crimes in the area.

### 5.18/19 SOUTH DERBYSHIRE DISTRICT COUNCIL MATTERS

**5.1** Councillor B. Wheeler advised that the SDDC would be putting on another wheelie bin round as they realised that they were struggling to cope if should they encounter any vehicle problems. Lorries had changed routes due to the bank holidays and some bins were left half emptied.

**5.2** Councillor B. Wheeler advised that it was a big financial cost to pick up litter. Fly tipping is easier to detect and gets cleared up quicker.

**5.3** Councillor B. Wheeler advised that it was the inauguration of the new chairman next week. Councillor Ross advised that she had declined the invitation, but the new chair could attend if they so wished.

5.4 There had been no response from the Planning Department regarding the timescale response.

5.5 Councillor B. Wheeler advised that if there were any issues with the Forestry Centre, then the Contact is Alison Thomas at SDDC.

Councillor B. Wheeler left the meeting at 7.45pm.

## 6.18/19 DERBYSHIRE COUNTY COUNCIL MATTERS

6.1 Councillor Matkin advised that complaints were being made about potholes. He had reported one on DCC's website. DCC have started to repair the potholes and are currently in Netherseal and Coton.

## 7.18/19 MINUTES OF THE ORDINARY MEETING HELD ON 19 APRIL 2018

7.1 The minutes of the meeting were approved as an accurate record and duly signed.

## 8.18/19 CLERK'S REPORT (Appendix B)

8.1 The clerk's report on the position of various matters was considered. Copy attached to the official copy of the minutes.

### 8.2 Play equipment to the rear of the village hall

**Resolved:** April and May's monthly inspection report have been received.

### 8.3 Jubilee Garden/gazebo

**Resolved:** Councillor Pountney had not seen the groundsman to arrange to fetch the gazebo up.

### 8.4 Village Hunt

**Resolved:** Councillor Ross had met with Kelly from the Forestry Commission. They have said that it does not allow horses on the site and she would look to put signs up. No further progress has been made.

### 8.5 "Mantrap"

**Resolved:** Clerk to contact DCC.

### 8.6 Fly Tipping

**Resolved:** It was agreed to take the posters down for the time being and Councillor Yates would design different ones in order to have an impact.

### 8.7 Dog Mess

**Resolved:** It was agreed to take the posters down for the time being and Councillor Yates would design different ones in order to have an impact.

### 8.8 Bank Signatories/change of clerk

**Resolved:** Councillor Matkin to go into the bank with his details. The clerk's details had been changed over.

## 8.9 GDPR

**Resolved:** Amendments were made to the GDPR Policy documents by Councillor Marbrow. Further amendment required to delete the wording "It is required that a DPO must be appointed". Clerk to amend and place on agenda for June's meeting.

Consent Form, Privacy Notice for Members of the public, Privacy Notice for Staff and Subject Request Access Policy agreed. Councillor Ross proposed, Councillor Marbrow seconded. Clerk to forward Security Compliance checklist for Councillors to complete.

## 8.10 Playdale Annual Inspection

**Resolved:** The outstanding amount of £39.00 for VAT had been authorised by the Chair and paid by BACS. Await confirmation of inspection date.

## 8.11 Picnic Benches

**Resolved:** Councillor Pountney had looked at the picnic benches and said they were repairable. He is going to price up the job.

## 8.12 Graffiti

**Resolved:** The initial graffiti had been removed, however some more has appeared. Councillor Yates reported to SDDC. Clerk to follow up.

## 8.13 7 Vicarage Walk

**Resolved:** The matter was reported to SDDC who advised to contact DCC.

## 8.14 9 Vicarage Walk

**Resolved:** SDDC were contacted. The written response was there was no breach of planning conditions.

## 8.15 Litter Bin outside Village Hall

**Resolved:** The matter had been reported to DCC.

## 8.16 Thompson's land

**Resolved:** Clerk had contacted Charles Robinson at the National Forest. He is contacting the landowner.

## 8.17 Combining Village Fete and Open Gardens

**Resolved:** Clerk to write to the Village Hall Committee.

## 8.18 Lower stile at entrance to school Field

**Resolved:** Councillor Marbrow advised that this would be repaired in half term week.

**8.19**      Gas Main Tarmac outside village hall

**Resolved:** This had now been repaired.

**8.20**      Loose Bricks at Village Hall

**Resolved:** The work has been done.

**9.18/19**    **CORRESPONDENCE (Appendix C)**

The Clerk reported on correspondence received since the last meeting and provided updates.

**9.1**          All other items received were noted.

**9.2**          Lamp Post Poppies

**Resolved:** The item be added to the agenda for discussion next month.

**9.3**          TWM Traffic

The Councillors had reviewed the price list for speed display signs. The Speed display signs cost was over £3,000, which was deemed to be too expensive. It seemed that it was a good idea in principle, however how effective would a sign be? It was thought that the Council could shop around for a cheaper quote, maybe somewhere local. The Police had surveyed the village before and said there was no-where for an officer to stand in the village with a speed gun.

**Resolved:** Clerk to draft a letter to the Highways Department at DCC to enquire if they would contribute to safety measures in the village and give an idea of the amount of traffic coming into the village.

**10.18/19**    **FINANCE (Appendix D)**

**10.1**          **Resolved:** That the payments list be approved. All listed items on finance schedule agreed, to be paid via internet banking. Copy attached to the official copy of the minutes.

**10.2**          Independent Auditors Report

The independent Auditors Report from J S Marriott & Co. Accountants had been received which stated that the Parish Council's system of internal control in place during the 2017-2018 Financial Year was satisfactory.

**Resolved:** The clerk to supply an electronic copy of the report to Councillors and place it on website.

**10.3**          The Annual Governance Statement for 2017/2018 Financial Year was approved and duly signed by the Chairman for submission to PFK Littlejohn External Auditors.

**10.4**          The Accounting Statements for 2017/2018 Financial Year was approved and duly signed by the Chairman for submission to PFK Littlejohn External Auditors.

**11.18/19 PLANNING**

**11.1 Consultations**

**9/2018/0320** – Single storey side and rear extensions at 2 Yew Tree Gardens

**Decision:** No comments or objections.

**9/2018/0380** – Extension at Rose Cottage, Botany Bay, Grangewood

**Decision:** No comments or objections.

**9/2018/0476** – Construction of tracks at Grangewood Farm, Grangewood

**Decision:** No comments or objections

**11.2 Permissions**

**9/2017/1261** – Certificate for Lawfulness for change in the nature of business at Brouden Stud, Burton Road, Rosliston - Lawful Development Certificate Granted

**9/2018/0332** – Single storey rear extension at 1-3 Main Street, Rosliston - Granted with conditions

**12.18/19 REPRESENTATIVES ON OUTSIDE BODIES**

None

**13.18/19 PARISH COUNCIL**

**13.1 Litter Picker Report**

**Resolved:** The report had not been received from the Litter Picker. Place item on agenda for next month.

**14.18/19 DATES OF FUTURE MEETINGS**

Ordinary Meeting of the Parish Council at 7.00pm on Monday 18<sup>th</sup> June 2018.

There being no further business, the meeting closed at 8.35pm.

Signed ..... (Chairman)

Date .....